

# **Davis Art Images Guide**

Curated and correlated for K-12 Art Educators, Davis Art Images allows you to discover, organize, and present images from Davis' collection of more than 25,000 high-quality digital images. Search by Keyword or filter by a wide variety of criteria, create and share Collections, and compare and contrast any two images. Search through the Davis Collections and Shared Collections to copy other collections and save them to your own collections.

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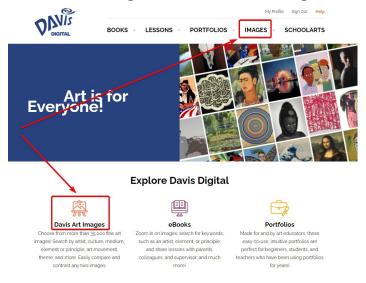
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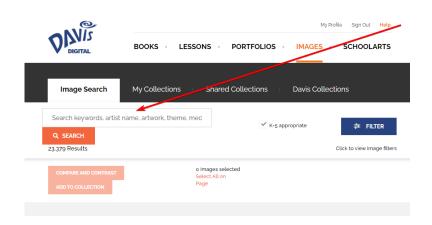


## **Search Images**

1. Click the Images link or icon to go to the Davis Art Images library.

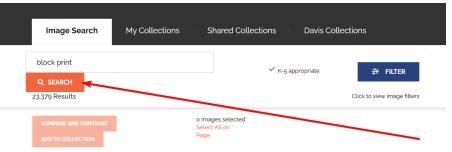


2. Use the Search bar on the Image Search page to search the entire library. You can search by keyword, artist name, artwork, media, style, etc.

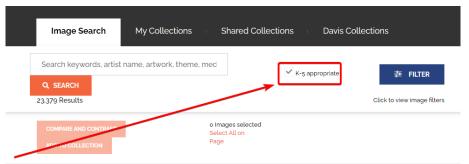




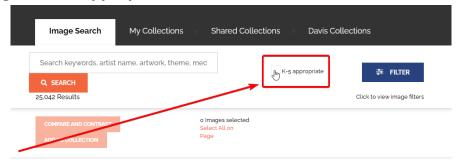
3. Enter your search term and click the **Search** button to find all images that meet your search criteria.



4. Davis Art Images automatically limits your search results to images that are appropriate for K-5 students.



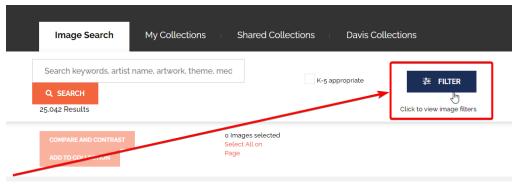
If you are working with older students, you may want to expand your search by un-checking the "K-5 appropriate" checkbox.



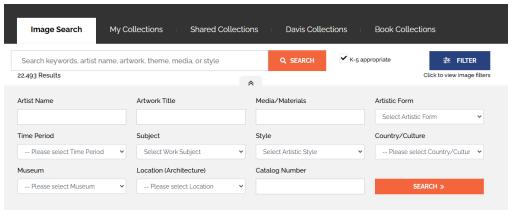
Please Note: All student-conducted searches are currently limited to K–5 appropriate images. This can be changed upon request from your School District's Davis Digital Administrator.



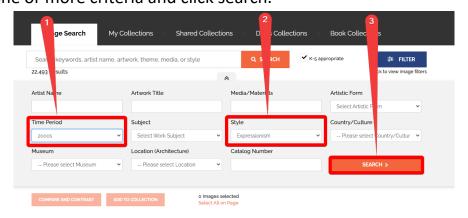
5. Click the blue **Filter** button to view additional image filters to narrow down your search results.



You can use one filter at a time or select multiple criteria to refine your search.



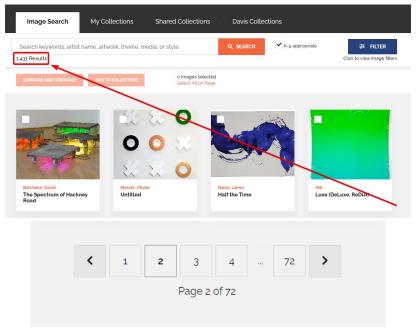
6. Select one or more criteria and click search.



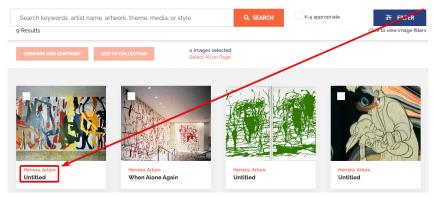


#### **Search Results**

7. All images that meet the search criteria will appear on the **Image Search** page and the number of search results will display under the search bar. Use the controls at the bottom of the page to navigate between the pages of results.

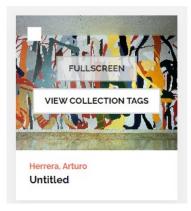


8. Each Image Thumbnail that appears on the search results page includes the artist's name and the title of the artwork on the thumbnail.





9. Hover over the image thumbnail to view the image in full screen or to view collection tags.

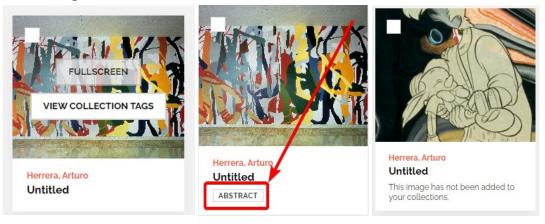


10. Click the Fullscreen button to view the image in full screen without leaving the Search Results page.

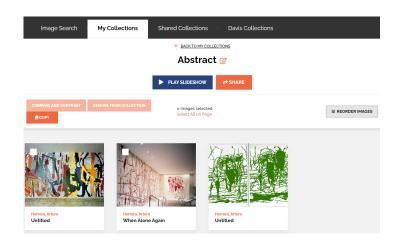




11. Click the View Collections Tag button to see any Collections the image has been added to. If the image has not been added to any Collection, you will see a message indicating that.



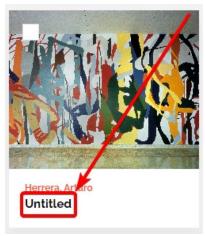
12. If the image has been added to any Collection, clicking on the name of the Collection will bring you to the complete Collection. For more information on Collections, see Steps 25-56.



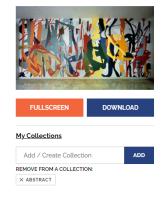


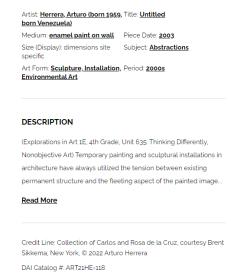
#### **View Images**

13. Click on the artwork title on any image thumbnail to view the Image Details.



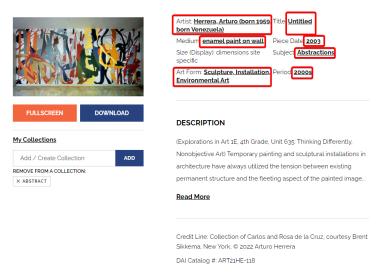
14. The Image Details page provides additional information about the image, including Title, Piece Date, Description, Artist, Artist Dates, Additional Artist, Country / Culture, Medium, Size, Art Form, Style, Subject, Period, Location (Museum/City), Accession Number, Credit Line, DAI Catalog #, and a list of any Textbooks the image has been correlated to.



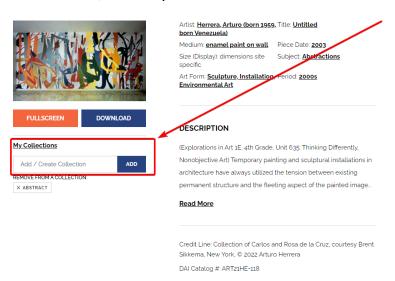




15. Any image information that is underlined is a searchable link. Click on any of the underlined text to perform an additional search based on that search criteria. Click a link to search for more images with the same title, by the same artist, from the same country/culture, or of the same art form, style, subject, and dates.

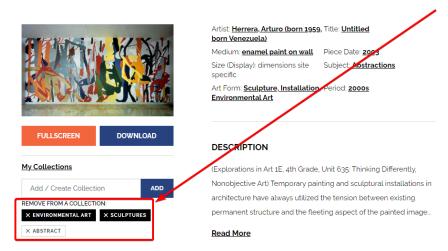


16. Add the Image to a new or existing Collection. For more information about adding an image to a Collection, see Steps 25-42.

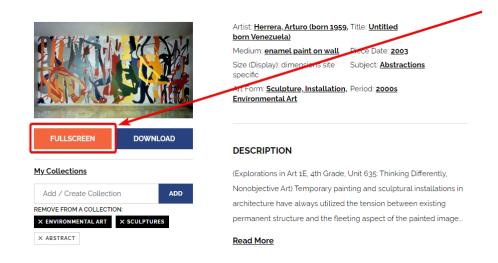




17. If the Image has been added to a Collection, the name of the Collection will appear underneath "Remove from a Collection". Click the name of the Collection the image should be removed from. In the pop-up that appears, click Remove.

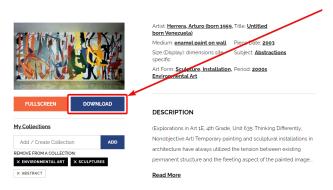


18. Click Full Screen to view any image Full Screen. Zoom in up to 300% without losing any image quality.





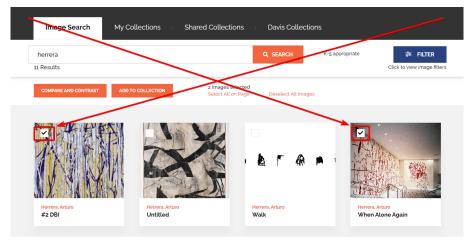
19. Click **Download** to download any Image in the Image Library. Images that are downloaded can only be used for educational purposes. Note: only Teachers and Davis Digital Administrators can download images. Students cannot download images.



#### **Compare and Contrast**

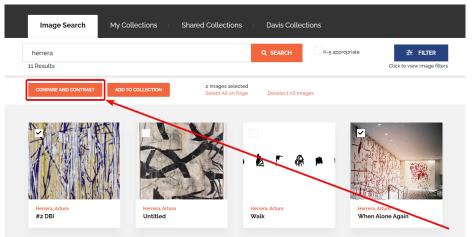
You can Compare and Contrast any two images from the Image Search page and any of the Collections pages.

20. Check the box in the upper left corner of the two images that you want to compare and contrast.





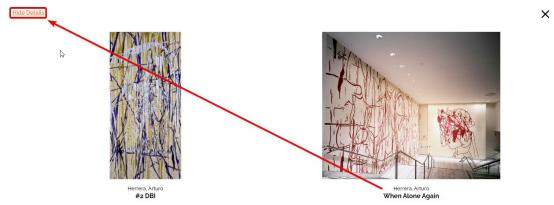
21. Click the Compare and Contrast button.



22. The images you selected will be displayed side-by -side at Full Screen so you can compare, contrast, analyze, and discuss them with your students as needed.

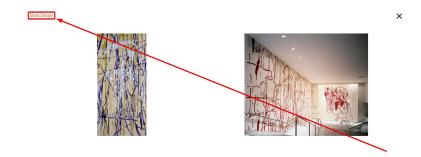


23. Image Details (Artist Name and Artwork Title) are displayed underneath the two images that were selected. Click **Hide Details** to hide the image details.





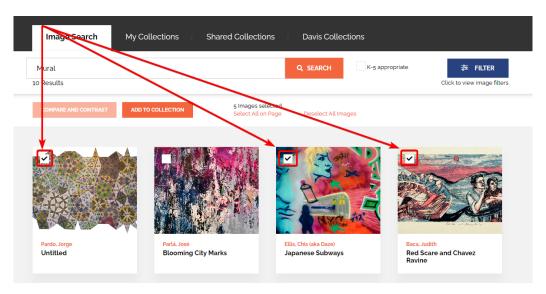
24. To view the details again, click **Show Details**.



#### **Add Images to a Collection**

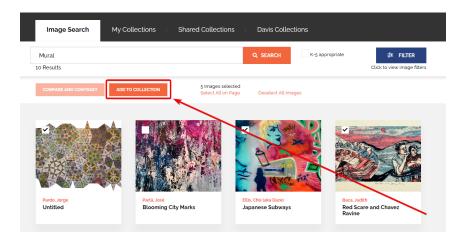
Easily create a new image Collection or add images to an Existing Collection from the Image Search page, Image Details page, Shared Collections, Book Collections, and Davis Collections.

25. From the Image Search page, or when viewing any Collection, check the box in the upper left corner of the images that you want to group into a Collection.

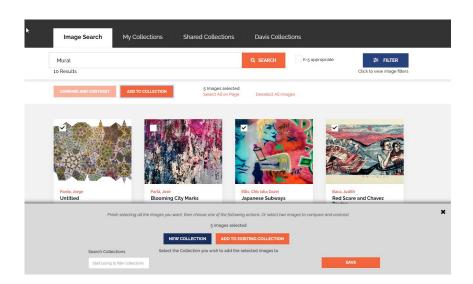




26. Once all images have been selected, click the Add to Collection button.

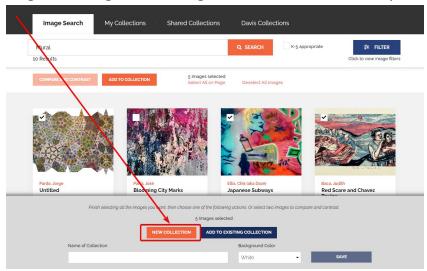


27. From the slide out at the bottom of the screen, you can choose to add the images to a New Collection or to add them to an Existing Collection.

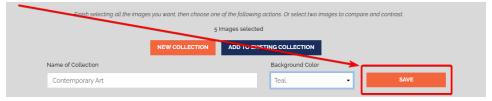




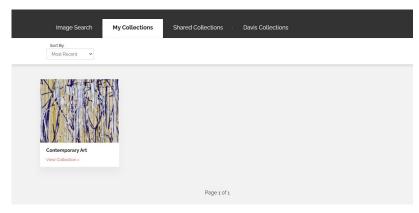
28. To add images to a new collection, click the **New Collection** button. The button should change to orange, indicating that it's the action that you are on.



29. Enter a name for the Collection (Contemporary Art), select a background color, and click **Save**.

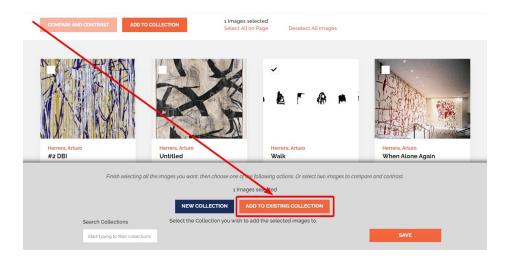


30. Clicking Save will redirect you to **My Collections**, where the collection you created will now appear.

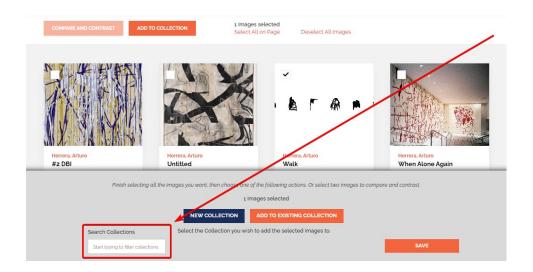




31. To add images to an existing collection, repeat Steps 25 and 26. Select the **Add to Existing Collection** button, which should be orange when selected.



32. In the **Search Collections** box, start typing in the name of the Collection you want to add the images to.





33. As you type, the collections that meet your search criteria will appear to the right of the search box.

Finish selecting all th	ne images you want, then choose one	of the following actions. Or select two in	mages to compare and contrast.	
	11	mages selected		
	NEW COLLECTION	ADD TO EXISTING COLLECTION		
Search Collections	Select the Collection you wish to add the selected images to.			
Murals	+ MURALS		SAVE	

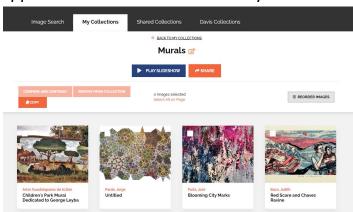
34. Click on the name of any **Collection** to add the images to it. You can select one collection or add the images to multiple collections.



35. Once all Collections have been selected, click **Save**.

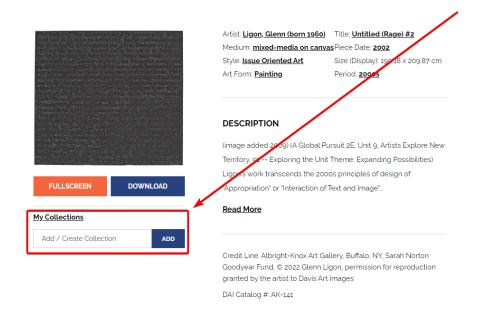


36. Clicking Save will redirect you to the **My Collections** page. The images you selected will now appear in the Collections that they were added to.

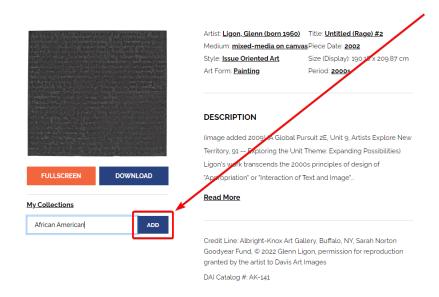




37. You can also add an image to a New or Existing Collection from the Image details page. When viewing the Image Details, navigate to the My Collections section.

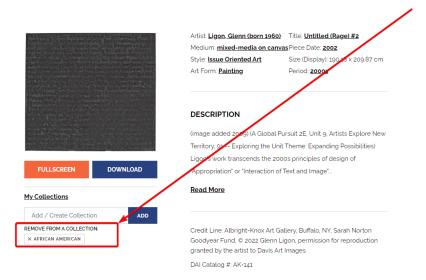


38. To add the image to a New Collection, enter a name for the Collection and click Add.

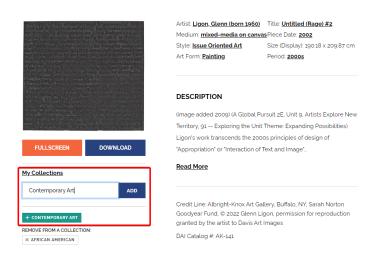




39. This will create a new Collection, and the name of the Collection will now appear under Remove from a Collection.

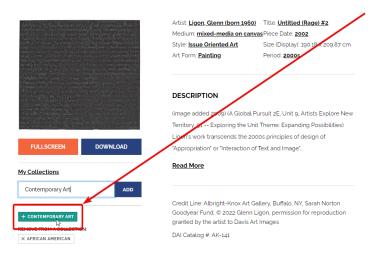


40. To add the image to an Existing Collection, start typing in the name of the Collection you want to add the image to. As you type, the collections that meet your search criteria will appear below the search box.

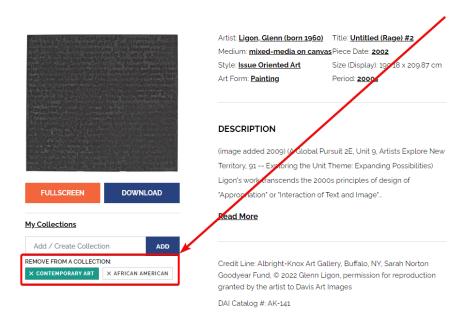




41. Click on the name of any Collection to add the image to it. You can select one collection or add the image to multiple collections.



42. Once a collection is selected, it will appear under Remove from a Collection, indicating that the Image has been added to those Collections.

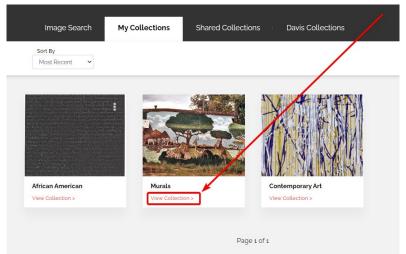




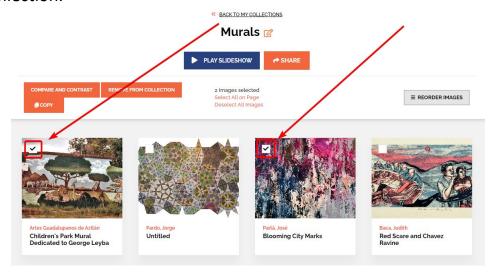
## **Remove Images from a Collection**

Easily remove an image from an existing Collection when viewing a Collection on the My Collections page or from the Image Details page.

43. On the My Collections page, click the **View Collection link** to open the Collection you wish to edit.

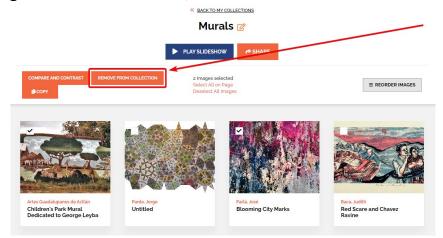


44. Check the box in the upper left corner of the images that you want to remove from the Collection.





45. Once all images have been selected, click the **Remove from Collection** button.



46. Click the Remove button to remove the images from the Collection. Click the Cancel button if you do not want to remove the images from the Collection.



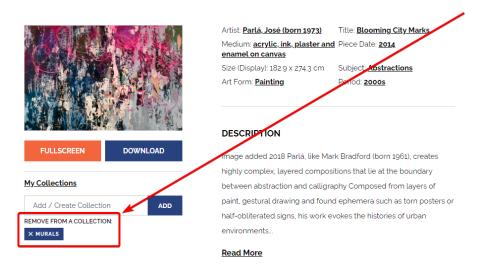
#### Are you sure you want to remove this collection?

The image will be removed from the selected collection.

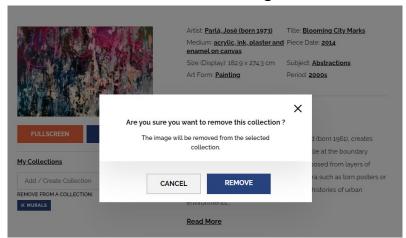




47. Images can also be removed from a Collection when viewing the Image details page. Any Collection the image has been added to will show up under Remove from a Collection section.



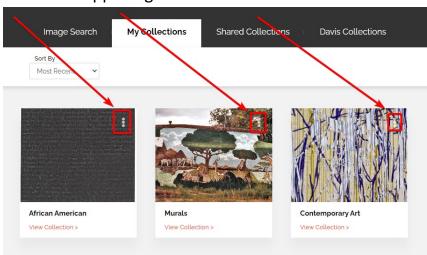
- 48. Click the name of the Collection to remove the image from that Collection.
- 49. Click the **Remove** button to remove the image from the Collection. Click the **Cancel** button if you do not want to remove the image from the Collection.



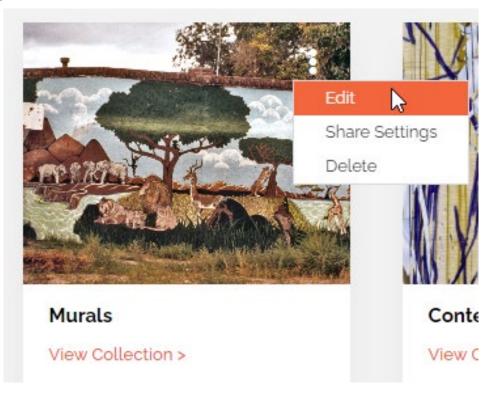


## **Manage Collections**

50. To **Edit** an existing Collection, go to the My Collections page and click the three-dot menu on the upper-right of the Collection.



#### 51. Click Edit.

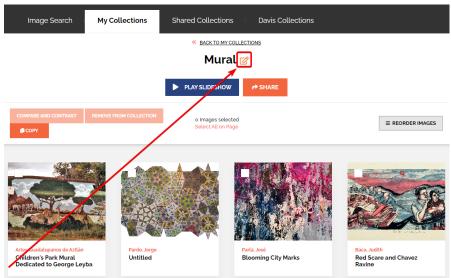




52. From the Edit modal, update the **Collection Title**, **Background Color**, and **Description** as needed and click **Save**.

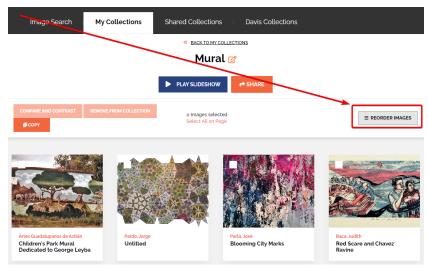
	Edit Mural
Title Mural Description	Background Color  Blue
	CLOSE SAVE

53. If the Collection is open, click the **Pencil Icon** to the right of the Collection name to edit the Title, Background Color, and Description.

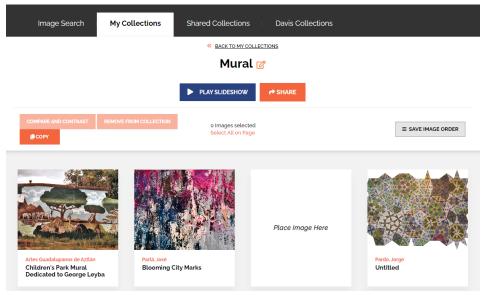




54. The order of the images in the Collection is how they will appear in the Slideshow. To reorder the images for the Slideshow, click the Reorder Images button.

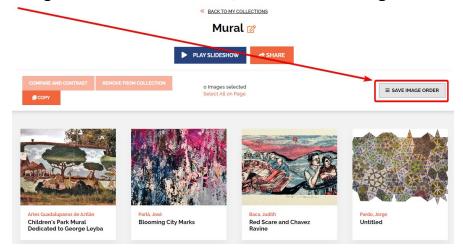


55. Click and drag the images to reorder them.





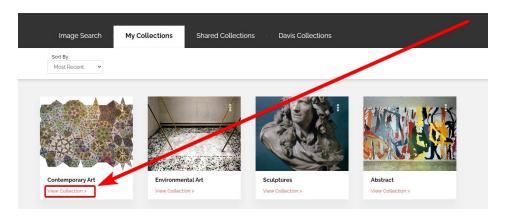
56. Once all images have been reordered, click the **Save Image Order** button.



#### Play a Slideshow

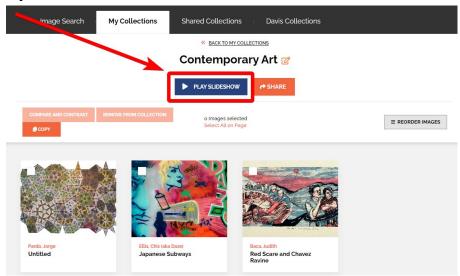
Easily play a slideshow of images when viewing any Collection on the My Collections, Shared Collections, Book Collections, and Davis Collections page.

57. To play a slideshow, click the **View** option to open a Collection on the My Collections, Shared Collections, Book Collections, or Davis Collections page.





58. Click the **Play Slideshow** button to start the slideshow.



59. This will open a full screen slideshow of all images in that specific Collection.

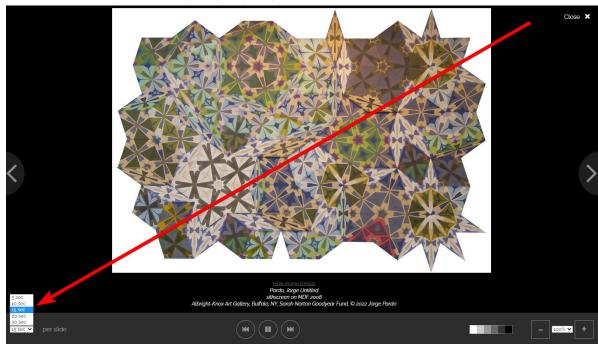




60. Move your mouse to the bottom of the screen to show the **Navigation Panel**.

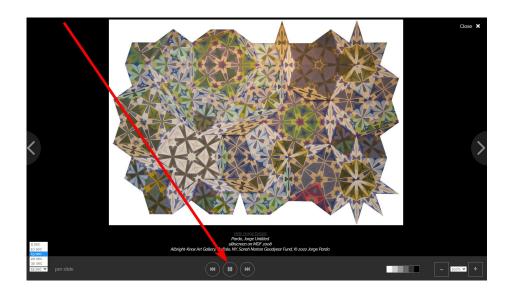


61. Change the number of seconds between each image using the dropdown on the far left. Choose between 5, 10, 15, 20, and 30 seconds.

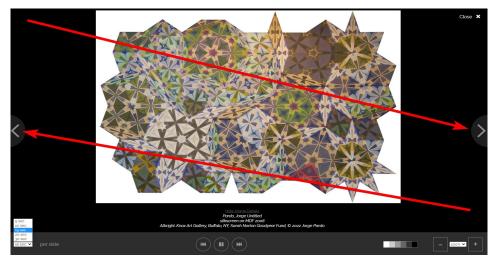




62. Click the **Pause** button to pause the slideshow when viewing a specific image.

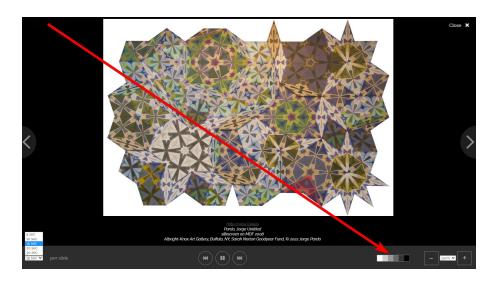


63. Use the left and right arrows in the navigation panel or to the right and left of the image to move from one image to another when the slideshow is playing or paused.

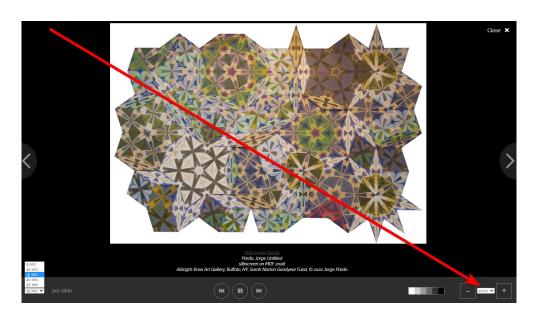




64. Change the background color using the scale in the navigation panel.

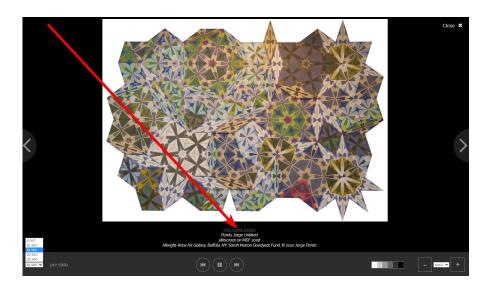


65. Zoom in up to 300% on any image in the slideshow using the + and – icons or the dropdown on the far right of the navigation panel.

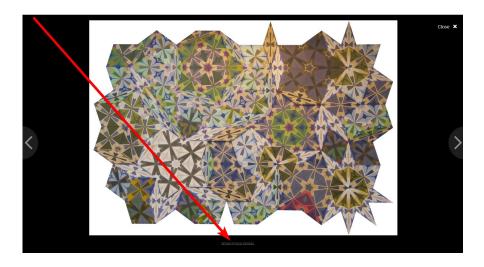




66. Image Details (Artist Name, Artwork Title, and Materials) are displayed below each image in the slideshow. Click **Hide Image Details** to hide the image details.

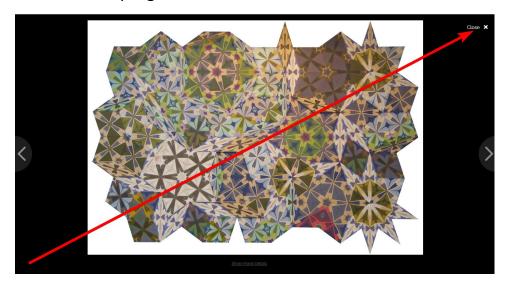


67. To view the details again, click **Show Image Details**.





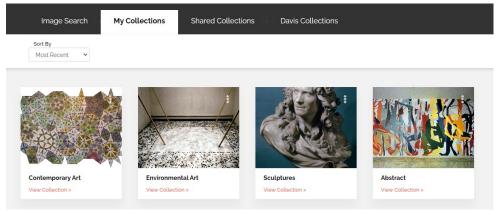
68. Click the **X** at the top-right to close the Slideshow and return to the Collection.



## **Share and Copy a Collection**

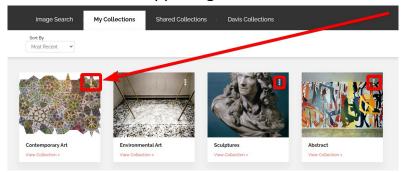
Easily share any Collections you have created with other Davis Digital users in your school or district. Easily copy any Collections that have been shared by other users that are available on the Shared Collections page.

69. Click the **My Collections** tab to find the Collection you wish to share.

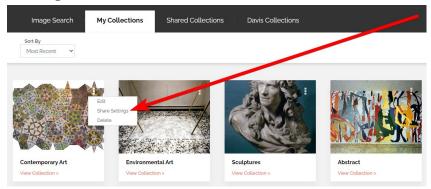




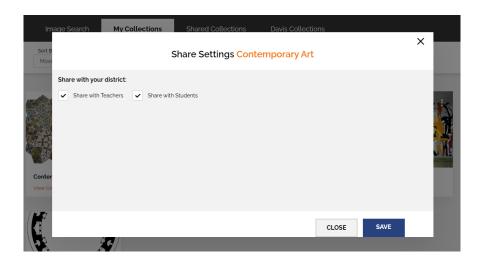
70. Click the **three-dot** menu on the upper-right of the Collection.



71. Select **Share Settings**.

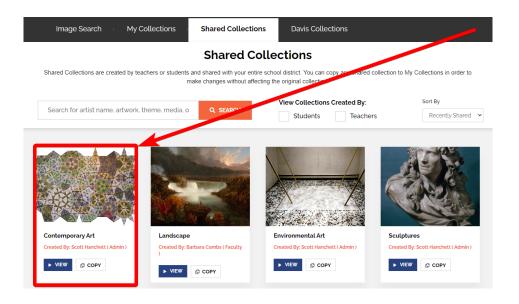


72. Choose whether to share the Collection with Teachers, Students, or both by checking off the appropriate box and then click the **Save** button.

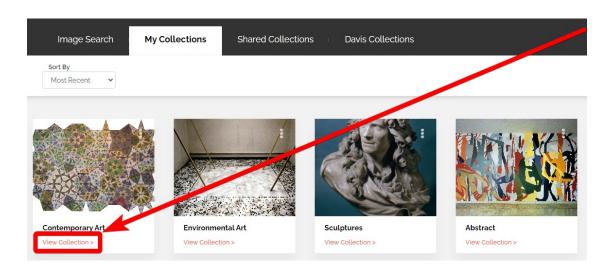




73. The Collection will now be visible under the **Shared Collections** tab.

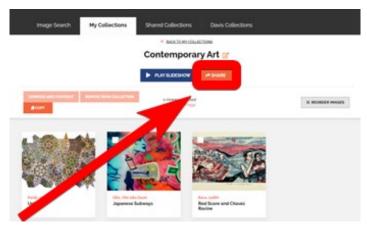


74. You can also Share a Collection when viewing any of your Collections. On the My Collections page, click the View Collection link to open the Collection you wish to Share.



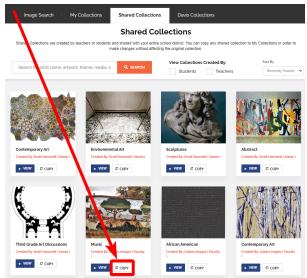


75. Click the **Share** button to open the Share menu, then follow Steps 72-73 to share the Collection.



Shared Collections cannot be edited by any other users. To make changes to a Shared Collection, make a copy of any Shared Collection to create a new Collection that can be edited.

76. To Copy a Shared Collection, go to the **Shared Collections** page and click the **Copy** button on the thumbnail to make a copy of the Collection.

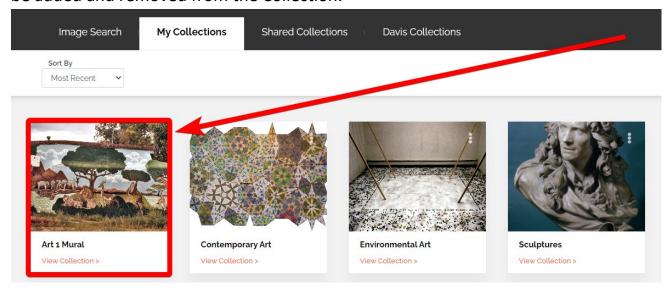




77. Enter a title for the new Collection and click Save.



78. This will create a new Collection under the **My Collections** tab so images can be added and removed from the Collection.

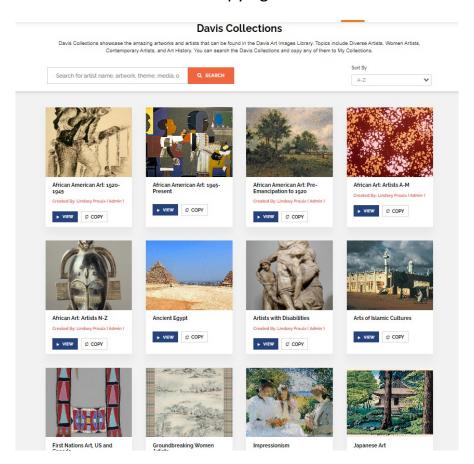




#### **Davis Collections**

Davis Collections showcase the amazing artworks and artists that can be found in the Davis Art Images Library. Collections are based on important topics like Diverse Artists, Women Artists, Contemporary Artists, AP Art History or art vocabulary and terms.

79. You can View/Play a Slideshow and Copy any Collections on the Davis Collections page. See Steps 57-68 for information on Playing a Slideshow. See Steps 76-78 for more information on Copying a Collection.





#### **Book Collections**

Book Collections are sets of supplemental fine art images correlated to each unit and lesson in all of Davis's digital programs. The images, chosen by Davis's curator of images, are perfect for expanding the scope of a lesson or studio experience. The images are accompanied by complete contextual information. The chapter and lesson number from each program are listed under the "Description" heading in each image record.

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